



## Definition of Custodianship

### What is a custodian and what documents do I have to prepare for custodianship?

A custodian is a Canadian citizen or permanent resident designated by parents to provide care and be responsible for their minor child while he/she studies in Canada.

All minor applicants must supply a notarized declaration, one signed by the parent or legal guardians in the country of origin, as well as one signed by the custodian in Canada, stating that arrangements have been made for the custodian to act in place of parent.

❖ **Notarized (certify legally):**

- ✓ To certify something such as a signature on a legal document as authentic or legitimate by affixing a notary's stamp and signature

❖ **Notary Public:**

- ✓ An officer who can witness and authenticate documents

In order for the Ottawa International Student Program (OISP) to proceed with the application process, the Custodian Declaration (Parent/Guardian) and Custodian Declaration (Custodian) forms must be signed and notarized by a lawyer or notary public. A photocopy of each document should be faxed or mailed to the Ottawa International Student Program. The originals will be required when applying for a study permit.



## Custodianship Declaration – (Custodian)

<b>STUDENT Information</b>			
Student Name	Citizenship	Date of Birth	Sex
Name and address of School in Canada:			
Address where student will reside in Canada:			

<b>PARENT/GUARDIAN Information</b>		
Full Name	Date of Birth (dd/mm/yyyy)	
Current Address	Telephone (Home)	Telephone (Work)
	Email Address	

<b>CUSTODIAN Information</b>	
Full Name	Date of Birth (dd/mm/yyyy)
Status in Canada ( ) Canadian Citizen ( ) Permanent Resident	E-mail Address
Current Address	Telephone (Home):
	Telephone (Work):

Application of the official seal below confirms that the notary public has received evidence that the custodian is a Canadian Citizen or Permanent Resident, is over 19 years of age, and currently resides at the home address stated above.

I, \_\_\_\_\_, hereby solemnly declare that I will undertake the full custodianship for the said student, \_\_\_\_\_, during her stay in Canada while under the age of 18.

As a custodian, I have made the necessary arrangements for the care and support of the said student in place of the said parent(s) as appropriate. By signing this custodian agreement I certify that I reside within a reasonable distance of the student's residence and school and will be able to provide direct care and support to the student in the event of emergency.

Signature of custodian: \_\_\_\_\_ Date: \_\_\_\_\_

Sworn before me at: \_\_\_\_\_(city)

In the Province of \_\_\_\_\_, \_\_\_\_\_.(country)

This \_\_\_\_\_ day of \_\_\_\_\_(month), \_\_\_\_\_(year).

Signature of Notary: \_\_\_\_\_ Official Seal of Notary Public

## Custodianship Declaration – (Parent/Guardian)

<b>STUDENT Information</b>			
Student Name	Citizenship	Date of Birth	Sex
Name and address of school in Canada:			
Address where student will reside in Canada:			

<b>PARENT/GUARDIAN Information</b>		
Full Name	Date of Birth	
Current Address	Telephone (Home)	Telephone (Work)
	Email Address	

<b>CUSTODIAN Information</b>	
Full Name	Date of Birth (dd/mm/yyyy)
Status in Canada ( ) Canadian Citizen ( ) Permanent Resident	E-mail Address
Current Address	Telephone (Home):
	Telephone (Work):

I, \_\_\_\_\_, solemnly declare that I am the parent or legal guardian of the Student. While the student is in Canada, she will be in the Custodian's care. I have granted my authorization and adequate arrangements have been made for the Custodian to act in place of me in times of emergency, such as when medical attention or intervention is required, but also for day-to-day care and supervision of the Student as appropriate.

The Custodian will be legally responsible for the Student until she is of legal age in the province of territory of Ontario.

Signature of parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Sworn before me at: \_\_\_\_\_ (city),

In the Province of \_\_\_\_\_, \_\_\_\_\_.(country)

This \_\_\_\_\_ day of \_\_\_\_\_ (month), \_\_\_\_\_ (year)

Signature of Notary: \_\_\_\_\_ Official Seal of Notary Public